

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on August 10, 2010*

Authority Members present: Mr. Mark Dyer
Ms. Tracey Green
Mr. Michael Quinn
Mr. Michael McFann
Ms. JoAnn Glenn-Lewin

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on August 10, 2010. The meeting was called to order at 7:05 p.m. by the Chairperson, Mr. Dyer.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the period's Operation and Maintenance Report and discussed the same. Mr. Scott reported that a CWS&WA fire hydrant at the Wyoming United Methodist Church had been struck and damaged by a vehicle. The Authority's crews had promptly repaired the hydrant and placed it back in service, Mr. Scott was pleased to add.

Mr. Scott indicated that any water leaks observed by the public needed to be reported to the CWS&WA at the Authority's 24-hour emergency number. Mr. Scott noted that the reporting of water leaks to the Towns of Camden or Wyoming Administrations would only elongate the Authority's response time, since the Towns would then have to report any problems with the water or sanitary sewer systems to the CWS&WA for resolution. Mr. Scott requested the Board's assistance with the dissemination of this information.

Mr. Scott indicated that the Authority's crews had assisted a Barclay Farms resident with sediment collected in a water heater causing discolored water. Mr. Scott also noted that the Authority's crews had flushed approximately 4,500 Gallons of water out of a Main Street fire hydrant to alleviate the area's discolored water problem.

Mr. Scott reported that a water service lateral serving an N. Main Street house had been damaged on the homeowner's side of the service lateral. Mr. Scott indicated that the water service had been repaired and replaced from the main to the house in advance of the Town of Camden's sidewalk project to reduce the risk of future disturbance of the newly installed brick sidewalk to repair the water service laterals.

Maintenance & Operations Status (Superintendent Report, cont.):

Regarding the Authority's billing activities, Mr. Scott reported that approximately \$92,000, and \$129,000 for current water and sewer service charges, respectively, remained to be collected. Mr. Scott noted that of the approximately \$221,000 in total accounts receivables, about \$58,000, and \$29,000 had aged 180-days and 90-days, respectively. Mr. Scott also noted that numerous late and delinquent notices had been delivered to customers whose accounts remained overdue. Considering the current state of the economy, the Authority's collection activities would be closely monitored toward the satisfaction of its aging accounts receivables, Mr. Scott added.

Mr. Scott indicated that, due to the unusually wet rainy season, the Kent County sewer charges had exceeded that which had been anticipated during the previous year's budget considerations. However, Mr. Scott pointed out that, overall, the Authority's budget remained balanced.

Engineering Report:

Mr. Gharebaghi reported that the Authority's inspection staff had been monitoring repairs to the sanitary sewer system at Buckthorn Drive at the Greens at Wyoming development. The repairs were necessitated by observation of excessive infiltration and inflow (I&I) of storm and ground water into the sewer system.

Regarding the W. B. Simpson Elementary School, Mr. Gharebaghi indicated that Kent Construction, the project contractor, was in the process of finalizing the necessary construction permits for DelDOT and other government agencies. A preconstruction meeting for the sewer and water related construction activities was anticipated in the near future, Gharebaghi added.

Mr. Gharebaghi reported that the Authority had received the Drinking Water State Revolving Loan (DWSRF) Pre-Application forms. However, the CWS&WA would not file an application for the DWSRF, since the Authority did not have any projects for which to file an application for DWSRF, Gharebaghi continued.

Legal Report:

There was no legal report.

Approval of the Consent Agenda:

Motion: Mr. Quinn made a motion to approve the Consent Agenda, seconded by Mr. McFann. Motion carried unanimously.

Mr. Dyer referenced an article which had recently been published in the News Journal concerning the difficulties and customers' dissatisfaction surrounding the Town of Smyrna's implementation of conservation water rates and requested the Board's review of the same.

Visitors' Comments:

There were no visitors' comments.

Adjournment:

Motion: Ms. Green made a motion to adjourn the Regular Meeting, seconded by Ms. Glenn-Lewin. Motion carried unanimously.

The Regular Meeting adjourned at 7:24 p.m.

The next Regular Meeting will be held on September 14, 2010, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Lester Stillson
CWS&WA Secretary